



S.B.V.R Degree College :: Badvel

(Affiliated to Yogi Vemana University, Kadapa)

Accredited by NAAC with B Grade



PROCEEDINGS OF THE PRINCIPAL

Ref. No.: SBVR/ADM/Fee-Refund/2024-25

Date: 01/07/2024

Sub: Implementation of UGC Fee Refund Policy for the Academic Session 2024-25 – Orders – Issued.

In pursuance of the **University Grants Commission (UGC) Notification on Fee Refund Policy 2024-25** communicated vide D.O. No. F.2-71/2022(CPP-II) dated 12th June 2024, and in compliance with the directions therein, the following policy regarding refund of fees from the Academic Session 2024-25 shall be strictly implemented in **SBVR Degree College, Badvel.**

1. Refund of Fees on Withdrawal of Admission:

- **Full Refund** (with deduction of not more than ₹1,000 as processing fee) shall be made for all cancellations of admission/migration **up to 30th September 2024.**
- **Refund with deduction of not more than ₹1,000** as processing fee shall be made **up to 31st October 2024.**

2. Refund Policy from the Academic Year 2024-25

Category	Point of time when notice of withdrawal of admission is received in the HEI	HEIలో అడ్మిషన్ ఉపసంహరణ నోటీసు అందిన సమయం	% of Refund of Fees	% of fees to be paid
Before the Last date of final admissions	(1) 15 days or more before the formally notified last date of admission	అధికారికంగా తెలియజేయబడిన అడ్మిషన్ చివరి తేదీకి 15 రోజులు లేదా అంతకంటే ఎక్కువ	100 %	0%
	(2) less than 15 days before the formally notified last date of admission	అధికారికంగా తెలియజేయబడిన అడ్మిషన్ చివరి తేదీకి 15 రోజుల కంటే తక్కువ	90%	10%
After the Last date of final admissions	(3) 15 days or less after the formally notified last date of admission	అధికారికంగా తెలియజేయబడిన అడ్మిషన్ చివరి తేదీ తర్వాత 15 రోజులు లేదా అంతకంటే తక్కువ	80%	20%
	(4) 30 days or less, but more than 15 days after formally notified last date of admission	30 రోజులు లేదా అంతకంటే తక్కువ, కానీ అధికారికంగా అడ్మిషన్ చివరి తేదీని తెలియజేసిన తర్వాత 15 రోజుల కంటే ఎక్కువ	50%	50%
	(5) More than 30 Days after formally notified last date of admission	అడ్మిషన్ చివరి తేదీని అధికారికంగా తెలియజేయబడిన తర్వాత 30 రోజుల కంటే ఎక్కువ	00%	100%



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- **100% Refund** – 15 days or more before the formally notified last date of admission.
- **90% Refund** – Less than 15 days before the last date of admission.
- **80% Refund** – 15 days or less after the last date of admission.
- **50% Refund** – 30 days or less, but more than 15 days after the last date of admission.
- **No Refund** – More than 30 days after the last date of admission.

3. Applicability:

This policy is applicable to all students seeking admission into **UG programs of SBVR Degree College, Badvel** from the Academic Session 2024-25.

4. Grievance Redressal:

Any delay or denial of fee refund shall be treated as a grievance under the **UGC (Redressal of Grievances of Students) Regulations, 2023**. Students may approach the College Grievance Redressal Committee for resolution.

5. Compliance:

All Heads of Departments, Office Superintendent, Accounts Section, and Admission Committee are directed to ensure strict compliance with this order. Any violation will invite punitive action as per UGC norms.




PRINCIPAL
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